



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES: BOARD OF LANDSCAPE ARCHITECTURE

MEETING DATE AND TIME: Thursday, May 8, 2013 at 9:00 a.m.

PLACE: Conference Room B, Cannon Bldg,
861 Silver Lake Blvd Dover, DE 19904

MINUTES APPROVED: 08/08/2013

MEMBERS PRESENT

Eric Wahl, Professional Member, President, Presiding
Jeffrey Seemans, Professional Member, Secretary
Rachel Dunning, Public Member, Treasurer
William Bullock, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Renae Bailey, Administrative Officer
Patricia Davis-Oliva, Deputy Attorney General
Lisa Smith, Administrative Specialist II
Kay Warren, Deputy Director
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Jeffrey Clark, Professional Member

CALL TO ORDER

Mr. Wahl called the meeting to order 9:01 a.m.

REVIEW OF MINUTES

The Board reviewed the minutes for the February 14, 2013 meeting. Mr. Seemans made a motion, seconded by Mr. Bullock, to approve the minutes as amended. Motion unanimously carried.

UNFINISHED BUSINESS

Discussion Regarding Potential Revisions to the Rules and Regulations

The Board reviewed the proposed revisions to the rules and regulations. Mr. Wahl stated that Pennsylvania is considering increasing the required continuing education for licensees and solicited the thoughts of the Board in regards to increasing the required continuing education in Delaware. Mr. Seemans voiced his concerns regarding the financial implications of increasing the required continuing education for licensees. Mr. Wahl will research

continuing education in surrounding states and will report back to the Board in August with his findings. Mr. Wahl also suggested to possibly expand the list of organizations that are automatically approved for continuing education. Ms. Dunning stated that as a public member, continuing education providers are easily recognizable.

Ms. Davis-Oliva advised the Board they can implement a pre-approval process for continuing education. This process would be both for licensees as well as course providers who are seeking approval for continuing education. Ms. Davis-Oliva also suggested that a Board member could be delegated to review the continuing education and the Board would ratify the decisions during the next regularly scheduled meeting.

Ms. Dunning moved, seconded by Mr. Bullock to accept the proposed regulations which were suggested by the Division of Professional Regulation. A public hearing will be scheduled for the August 8, 2013 meeting.

The Board discussed Rule 7.0 and determined that it needed further developing. Ms. Davis-Oliva will provide proposed language for Rule 7.0 during the August 8, 2013 meeting.

Review of Financial Report

The Board was provided with a copy of their financial report, which was provided by the Division of Professional Regulation. Ms. Bailey explained to the Board how their application and renewal fees were set. She advised the Board that CLARB is one of the highest association fees within the Division.

Other Business before the Board (For Discussion Only)

Ms. Warren advised the Board that House Bill 102 was introduced and it is on the agenda for today.

UNFINISHED BUSINESS

Discussion Regarding Pre-Sunset Information Gathering

Ms. Davis-Oliva advised the Board that the Board is normally given notice that they are under review for sunset, each legislative session year. Mr. Seemans advised the Board that he has a booklet which was prepared in 1975, supporting the registration of landscape architects. Mr. Seemans will send Ms. Williams a copy to disperse to Board members for their review.

NEW BUSINESS

Ratification of Application for Licensure by Examination – Laura Enghofer

Mr. Bullock made a motion, seconded by Ms. Dunning, to ratify the application for licensure by examination for Laura Enghofer. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity – Lawrence Lesser

Mr. Seemans made a motion, seconded by Ms. Dunning, to ratify the application for licensure by reciprocity for Lawrence Lesser. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity – Joseph Sikora

Mr. Seemans made a motion, seconded by Ms. Dunning, to ratify the application for licensure by reciprocity for Joseph Sikora. Motion unanimously carried.

Ratification of Certificate of Authorization – KCI Technologies, Inc.

Ms. Dunning made a motion, seconded by Mr. Bullock to ratify the application for the certificate of authorization for KCI Technologies, Inc. Motion unanimously carried.

Other Business before the Board (For Discussion Only)

Ms. Williams introduced Lisa Smith to the Board. Ms. Smith will be replacing Ms. Williams as Board Liaison for the Landscape Architecture Board.

UNFINISHED BUSINESS

Discussion Regarding Pre-Sunset Information Gathering

Ms. Davis-Oliva advised the Board that they may not have jurisdiction by requiring the requested information Mr. Seemans previously drafted. The Board can request the information on a voluntary basis. Ms. Davis-Oliva stated that the Sunset Committee is charged with determining if the Board is meeting their objective. She has the last Sunset Committee report and will provide a copy of that report for the Board to review and make sure they have made all of the suggested recommendations.

Ms. Davis-Oliva also advised the Board that she will bring a draft of the proposed revisions to self-directed activities for review in August.

Review of CLARB Video Re: Exam Item Types

Mr. Wahl and Mr. Seemans requested to view the video after the meeting adjourned.

Public Comment

There was no public comment.

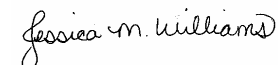
Next Meeting Date

The Board will hold the next meeting on August 8, 2013 at 9:00 a.m., in Conference Room “B” of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Ms. Dunning made a motion, seconded by Mr. Seemans, to adjourn. There being no further business before the board, the meeting adjourned at 10:07 a.m.

Respectfully submitted,



Jessica M. Williams
Administrative Specialist II
Board of Landscape Architects